

## MINUTES OF THE MEETING OF GOREFIELD PARISH COUNCIL

HELD AT THE COMMUNITY HALL ON TUESDAY 6<sup>TH</sup> JUNE 2017

**Present:** Councillors: Holt, D Humphrey, Mrs Hall, Mrs Hunns and Mrs Robinson

Councillor King

**Apologies:** Councillors M Humphrey & Ms Reynolds

### 53/17 **Public Participation**

There were no members of the public present

54/17 Minutes of previous meeting held on 2<sup>nd</sup> May 2017 were confirmed and signed

55/17 There were no additional items for consideration

56/17 None of the Councillors had any personal or prejudicial interests to declare

### 57/17 **POLICE MONTHLY UPDATE**

The PCSO continue to visit local primary schools on a regular basis, and visit the local care homes within the rural villages. She is currently liaising with the Heads of the rural primary schools to have talks with the children on issues of internet safety and bullying. PCSO Helen Norton-Smith and the other rural PCSO hope to have issued talks to all 10 of the rural primary schools before the end of term in July.

They will hopefully be attending Gorefield Primary School on 6th June to deliver these talks.

#### COMMUNITY CONTACT POINT

They are in the process of arranging a Community Contact Point in the villages of Newton and Gorefield within the next couple of months. She just needs to liaise and confirm with the Art Club for possible dates. She will advise of any arrangements made, and will ensure the event is advertised. Rosemary Cooke is the new Fenland District Council replacement for Sophie Wilkinson, and she will accompany her at any Community Contact Points they have. Meanwhile, If you would like to have your say on issues in your area, you can complete an online survey at :

[https://www.surveymonkey.co.uk/r/WisbechCommunitySafety.](https://www.surveymonkey.co.uk/r/WisbechCommunitySafety)

Results from these surveys will be displayed on the Community Safety Partnership blog every 3 months at [www.communitysafetypartnership.wordpress.com](http://www.communitysafetypartnership.wordpress.com) . The results will be used to identify the local policing priorities for the following 6 months.

#### CRIMES REPORTED IN THE GOREFIELD AREA MAY 2017

There were no reported crimes in the village of Gorefield during May 2017.

Crime statistics can also be found on the following websites:-

[www.cambs.police.uk/help/crimemaps/](http://www.cambs.police.uk/help/crimemaps/)

[www.ukcrimestats.com/Police\\_Force/Cambridgeshire\\_Constabulary](http://www.ukcrimestats.com/Police_Force/Cambridgeshire_Constabulary)

If you have any information about the above, or any other crime, please contact the police on 101, or 999 in the event of an emergency.

## GENERAL CONCERNS

Burglaries/aggravated/distraction burglaries seem to be continuing in both the town centre and rural villages of Wisbech. Some residents have returned from holiday only to find that their house has been burgled. If you are going on holiday, please take a few extra precautions and where possible, ask a friend or neighbour to look after your property. They can ensure that your post is pushed through the letterbox, and can ensure that the windows and doors on your property remain secure. Use light timers at night, and please be mindful of who you inform that you are going away on holiday. Other tips on crime prevention can be found on the Cambridgeshire Police website. If you have any information regarding these burglaries, please inform the Police on 101 or 999 in an emergency.

Councillor Mrs Hall commented on the fact that she had reported any incident on 17<sup>th</sup> May, vehicle seen on her property

### 58/17 **MATTERS ARISING NOT ON THE AGENDA**

#### **Defibrillators**

The defibrillator is now available and the cabinet should be due in next week and should be shipped to the Parish Council straight away.

### 59/17 **MATTERS ARISING ON THE AGENDA**

#### (1) **Highway Matters**

The Highways officer has visited Harold Bridge and reports that there are no intervention level defects at present and there are no works programmed for this section of the carriageway.

This section of carriageway is inspected every 3 months and any defects found will be repaired. It will be put through for the carriageway to be surfaced dressed however this is organised by another department and it will be their decision if this is carried out.

Pot hole outside the Butcher's shop to be reported.

#### (2) **Play Equipment**

No report received this month

#### (3) **Damage to grass verge by buses**

Councillor King received a response about this. Stagecoach have said that they will have a look to see if there is an alternative location for the vehicle to wait. With regard to the poor state of this location, one for the Highways team has gone out to inspect and will raise an order with the highway service provider to carry out repair work.

Councillor King has also suggested that Stagecoach be asked to fund or part fund a proper lay by as they caused the damaged.

This was discussed at the meeting but it was pointed out that the grass verge is not wide enough for a lay-by and there is no alternative place for the buses to wait before commencing their journeys back to Wisbech.

(4) **Parking of vehicle at Churchill Road Allotments**

Following on from information provided by Councillor King Justin Wingfield has responded saying that there have been some ongoing issues with a particular local resident regarding parking on this land. The Council's Assets and Projects Team are currently considering the erection of a gate at the entrance to the parking area allowing only permitted users to access this site.

This vehicle has now been removed but there is a car there now.

60/17 **CORRESPONDENCE**

Copies of all correspondence will be circulated to Councillors

61/17 **PLANNING MATTERS**

**Planning Application received:**

**F/YR17/0435/F** – alterations to existing dwelling to include erection of single storey side and rear extensions, erection of a front porch, removal of dormer detail to roof frontage and render finish to all elevations involving demolition of existing porch and rear extension and conservatory – Shalom 1 St Marks Road – no objections

**F/YR17/0315/F** – erection of a two storey side and rear extension to existing dwelling, alterations to existing outbuilding to form annex ancillary to main dwelling and erection of attached pool house at Williams Place 75 High Road – Revised proposals have been received to include the installation of dormer windows to front of side extension and flat roof to pool house – no objections

62/17 **FINANCIAL MATTERS**

**Annual Governance Statement 2016/17**

The Council was able to answer yes to all the questions except the one about the up-dating of the risk assessment which was not done during the year but has now been done.

**Review of Internal Audit Report**

Copies of this were circulated to Councillors.

The first point raised was the necessity to maintain two instant access saving accounts. It was agreed that these should be kept as they have been used when doing the Community Hall project and could be useful again in the future.

Review of Corporate Governance will be carried out at the next meeting.

All necessary information is published on the web site as set out in the Transparency Code.

Review and update of Risk Register must be carried out annually

Balance that has been set aside to pay for improvements to streetlights should be earmarked as a specific earmarked reserve. It was agreed that this would probably not be necessary as should hopefully spent as soon as possible, but it was agreed that £19,000 be transferred to one of the savings accounts so it was separated from working capital.

**Account to be paid:**

	<b>Cheq No</b>	<b>Nett</b>	<b>VAT</b>	<b>Gross</b>
Zurich Municipal Insurance	100914	£1,411.63	0.00	£1,411.63

**Balance of Accounts**

Current account	£ 34,443.29
Business Premium account	£2,161.11
High Interest account	<u>£802.28</u>
	£37,406.68

63/17

**REPORTS FROM COUNCILLORS**

Streetlight at Chapel Lane obscured by overgrown trees. To be reported

Speeding traffic through the village continues to be a big problem. Should be reported to the Police and a piece put in the Village Voices.

30 mph sign has been knocked over at west end of village. A request was made that the 30 mph zone be extended further out of the village but this cannot be done with consultation with the Police etc.

Parked cars on the pavements cause problems for pedestrians. This should also be mentioned in the report for Village Voices.

Councillor King gave an update on the situation with regard to the appointment of a new contractor for the streetlights. The formal tendering process should start early July. An inventory of all the streetlight will be carried out.

**Next Meeting** – Tuesday 4<sup>th</sup> July 2017 (Allotment inspection should be left until the following meeting as some Councillors are unable to attend this meeting)

Signed ..... Date .....